



WOODGREEN

Opportunity made here.

Looking for work in your field?

BECOME EMPLOYABLE FOR A PROFESSIONAL JOB IN CANADA

Join our **FREE**, Enhanced Language Training (ELT) Program for internationally trained professionals and receive:

Business Communication

- Sector specific language training including soft skills
- Canadian workplace and corporate culture coaching
- Instruction and practice on enhancing business writing communication
- The right skills to effectively market yourself (via resume, interviews, networking, etc.)

Employment Preparation

- Professional job search and placement support
- Mentorships, workshops, and networking events with industry professionals
- Online QuickBooks® training sessions
- Resume writing and job interview practice
- Certificate awarded upon completion

Eligibility

- Permanent Resident, Convention Refugee, or Ukrainian Temporary Resident
- YMCA/LINC English language assessment CLB 5 (minimum)
- International education or work experience in related fields
- Ontario resident



Programs run
several times a
year. Registration
is ongoing

Finance & Accounting

Monday to Thursday 10AM-3PM
New cohorts begin every 3 months

Office Administration & Customer Service

Tuesday, Thursday 6PM-8:30PM,
Saturday 9AM-12PM
New cohorts begin every 4 months

****Employment preparation related activities
outside of class time for both programs**



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United Way
Toronto & York Region



Immigration, Refugees
and Citizenship Canada

Immigration, Réfugiés
et Citoyenneté Canada