

## Volunteers Needed

### Interpretation Assistance for Syrian Refugees

**WoodGreen Community Services is committed to assisting Syrian refugees in their efforts to integrate into Canadian society and in the creation of a welcoming and culturally sensitive environment.**

**We are seeking interpretation support for our settlement services staff. Based on the needs of refugees these opportunities may change/evolve over time.**

**Commitment:** commitment timelines vary; both short-term (several hours over a number of days) and ongoing support roles (regular support over coming weeks, months) needed.

**Times:** various, both weekday and evening/weekend support needed. Timing of interpretation may also be “on-call” or as needed, and demand may change weekly.

**Locations:** various in East Toronto. TTC accessible. Some online/telephone work is possible.

#### **Description:**

- Provide one-on-one interpretation support for our settlement services staff.
- Assist with interpretation during group programming (this could include orientation sessions and other activities).
- Assist with providing interpretation for completing forms and helping with understanding documents.

#### **Skills Required:**

- **Fluent in English and Arabic and/or Kurdish. Please note that in order to ensure language capacity there will be a required phone competency interview in both spoken languages.**
- Sensitivity and understanding of challenges that new immigrants and refugees may face.
- Patient and compassionate with a desire to help those in need.
- Intermediate knowledge in MS Office applications, comfortable using different online tools such as Skype, Google Hangouts, Adobe Connect would be a strength.
- Ability to follow guidelines in relation to interpretation.
- Ability to work with people in a professional, empathetic manner.

**Please note:** Volunteers who are selected to become Interpreters, must pass the Police Background Check and be available for a mandatory Training Session.