



## WoodGreen Community Services *Job Posting*

### Our Vision:

A Toronto where everyone has the opportunity to thrive

### ***Personal Support Worker (3 vacancies) Competition #2019-033-CC***

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<b>Employment Type:</b>	Full-Time, Bargaining Unit
<b>Work Hours:</b>	35 hours/week (8:30am-4:30pm & 10am-6pm)
<b>Salary:</b>	B7 - \$31,394
<b>Application Deadline:</b>	March 22, 2019 by 11:59 pm

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#### **Who We Are**

A United Way Anchor Agency, WoodGreen combines significant scale and a proven track record with an entrepreneurial mindset, continuously seeking and developing innovative solutions to critical social needs.

Now in our 81<sup>st</sup> year, we are one of the largest social service agencies in Toronto, serving 37,000 people each year. We're a group of diverse individuals who value respect, excellence, compassion, integrity, and team work.

Visit [www.woodgreen.org](http://www.woodgreen.org) to learn more about who we are and what we do.

#### **Program Overview – Adult Day Program, Community Care**

The Community Care Unit provides a holistic approach to care at home for seniors and caregivers who are vulnerable, at risk and/or marginalized. The unit provides a wide range of programs such as Assisted Living Services, Social Work, Meals-on-Wheels, Adult Day programs, and transportation, which enable seniors to be as independent as possible in their homes. The unit also provides a variety of socio-recreational/wellness programs, which enhance quality of life and promote the health of older adults.

#### **What You Will Do**

- Provide personal care to high-risk, frail clients.
- Assist clients with personal and hygiene needs (e.g. dietary needs, medication reminders, toileting, lifts and transfers, grooming, clean-up or bathing, etc.)
- Escort and transport clients to and from the program assisting with client arrivals and departures.
- Prepare snacks and meals and serve food to clients, including those who require feeding.
- Assist clients in their activities of daily living.
- Set up/clean up before and after program activities.
- Assist the program staff in carrying out program activities in a supportive capacity.

#### **What You Bring to the Team**

- Personal Support Worker Certificate from a recognized Community College program.
- Minimum one (1) year experience working with seniors and providing personal care for frail and disabled seniors/adults (eg. toileting, transfers, lifts, grooming, cleaning up, bathing).
- Food handling certification a strong asset.

### What Will Set You Apart

- Good communication, verbal, written, listening and reporting skills.
- Able to work effectively within a team.
- Able to be flexible and demonstrate good judgment in assessing client needs.
- Provide service in a culturally sensitive manner.
- Knowledge of gerontological issues, health care, and social service systems.
- Calm, patient, warm, and non-judgmental attitude and approach.
- Able to keep a hygienic, clean, and disinfected environment to comply with health and safety requirements.

### Why You'll Want to Work With Us

At WoodGreen you will be part of an amazing team that does amazing things for our community.

We offer:

- ✓ Competitive salary/excellent benefits for full-time, contract (1 year+), and PSW employees
- ✓ Ongoing training and opportunities for career advancement within the organization
- ✓ Formal staff recognition and appreciation programs
- ✓ Access to group discount programs and purchases

### To Apply

Submit your resume and cover letter, **quoting the competition # in the subject line**, as follows:

<b>WoodGreen employees ONLY to:</b>	hrjobs@woodgreen.org
<b>External applicants to:</b>	careers@woodgreen.org

***WoodGreen is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at [hrjobs@woodgreen.org](mailto:hrjobs@woodgreen.org) of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.***