



WoodGreen Community Services *Job Posting*

Our Vision:

A Toronto where everyone has the opportunity to thrive

Personal Support Worker Competition #2019-034-CC

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| Employment Type: | Contract (1-year), Bargaining Unit |
| Work Hours: | 35 hours/week (8:30am-4:30pm) |
| Salary: | B8 - \$32,035 |
| Application Deadline: | March 22, 2019 by 11:59 pm |

Who We Are

A United Way Anchor Agency, WoodGreen combines significant scale and a proven track record with an entrepreneurial mindset, continuously seeking and developing innovative solutions to critical social needs.

Now in our 81st year, we are one of the largest social service agencies in Toronto, serving 37,000 people each year. We're a group of diverse individuals who value respect, excellence, compassion, integrity, and team work.

Visit www.woodgreen.org to learn more about who we are and what we do.

Program Overview – Adult Day Program, Community Care

The Community Care Unit provides a holistic approach to care at home for seniors and caregivers who are vulnerable, at risk and/or marginalized. The unit provides a wide range of programs such as Assisted Living Services, Social Work, Meals-on-Wheels, Adult Day programs, and transportation, which enable seniors to be as independent as possible in their homes. The unit also provides a variety of socio-recreational/wellness programs, which enhance quality of life and promote the health of older adults.

What You Will Do

- Provide personal care to high-risk, frail clients.
- Assist clients with personal and hygiene needs (e.g. dietary needs, medication reminders, toileting, lifts and transfers, grooming, clean-up or bathing, etc.)
- Escort and transport clients to and from the program assisting with client arrivals and departures.
- Prepare snacks and meals and serve food to clients, including those who require feeding.
- Assist clients in their activities of daily living.
- Set up/clean up before and after program activities.
- Assist the program staff in carrying out program activities in a supportive capacity.

What You Bring to the Team

- Personal Support Worker Certificate from a recognized Community College program.
- Minimum one (1) year experience working with seniors and providing personal care for frail and disabled seniors/adults (eg. toileting, transfers, lifts, grooming, cleaning up, bathing).
- Food handling certification a strong asset.

What Will Set You Apart

- Good communication, verbal, written, listening and reporting skills.
- Able to work effectively within a team.
- Able to be flexible and demonstrate good judgment in assessing client needs.
- Provide service in a culturally sensitive manner.
- Knowledge of gerontological issues, health care, and social service systems.
- Calm, patient, warm, and non-judgmental attitude and approach.
- Able to keep a hygienic, clean, and disinfected environment to comply with health and safety requirements.

Why You'll Want to Work With Us

At WoodGreen you will be part of an amazing team that does amazing things for our community.

We offer:

- ✓ Competitive salary/excellent benefits for full-time, contract (1 year+), and PSW employees
- ✓ Ongoing training and opportunities for career advancement within the organization
- ✓ Formal staff recognition and appreciation programs
- ✓ Access to group discount programs and purchases

To Apply

Submit your resume and cover letter, **quoting the job title in the subject line**, as follows:

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|-------------------------------------|-----------------------|
| WoodGreen employees ONLY to: | hrjobs@woodgreen.org |
| External applicants to: | MOneill@woodgreen.org |

WoodGreen is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at hrjobs@woodgreen.org of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.