



## WoodGreen Community Services *Job Posting*

### Our Vision:

A Toronto where everyone has the opportunity to thrive

### ***Activationist (2 vacancies) Competition #2019-032-CC***

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<b>Employment Type:</b>	Contract (1-year), Bargaining Unit
<b>Work Hours:</b>	35 hours/week (8:30am-4:30pm & 10am-6pm)
<b>Salary:</b>	F8 - \$45,567
<b>Application Deadline:</b>	March 22, 2019 by 11:59 pm

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#### **Who We Are**

A United Way Anchor Agency, WoodGreen combines significant scale and a proven track record with an entrepreneurial mindset, continuously seeking and developing innovative solutions to critical social needs.

Now in our 81<sup>st</sup> year, we are one of the largest social service agencies in Toronto, serving 37,000 people each year. We're a group of diverse individuals who value respect, excellence, compassion, integrity, and team work.

Visit [www.woodgreen.org](http://www.woodgreen.org) to learn more about who we are and what we do.

#### **Program Overview – Senior's Day Program, Community Care**

The Community Care Unit provides a holistic approach to care at home for seniors and caregivers who are vulnerable, at risk and/or marginalized. The unit provides a wide range of programs such as Assisted Living Services, Social Work, Meals-on-Wheels, Adult Day programs, and transportation, which enable seniors to be as independent as possible in their homes. The unit also provides a variety of socio-recreational/wellness programs, which enhance quality of life and promote the health of older adults.

#### **What You Will Do**

- Plans, develops, implements, and evaluates programs and activities that encourage, maintain, and promote dignity and self-worth in clients.
- Leads groups through a schedule of activities and maintains daily operations of the program.
- Monitors program to ensure that activities are being delivered according to the program goals and makes adjustments according to needs, abilities, and interests of the clients.
- Co-designs and facilitates individualized program plans with clients and caregivers.
- Ensures quality service standards are met in accordance with operational guidelines.
- Motivates and encourages clients to participate in individual and group programs that address their physical and psycho-social needs as well as Activity of Daily Living Skills.
- Provides support, information and education to clients and their primary caregivers.
- Recognizes and manages responsive behaviours and reports escalations to Supervisor working with various professional and resource persons to de-escalate issues.
- Contributes to the community outreach activities of the program.
- Monitors and attends to clients' personal, safety, and hygiene needs.
- Conducts billing, data entry, documentation, statistics, meal orders and transportation arrangement for clients.
- Escorts and/or transport clients to and from the program and take steps to ensure pathways are clear from snow, etc.

### What You Bring to the Team

- Two-year college diploma in activation or gerontology.
- Two (2) years of demonstrated experience designing and leading activities for frail and/or cognitively impaired adults.

### What Will Set You Apart

- Fluent in verbal and written English.
- Excellent communication skills in working with seniors.
- Good knowledge and skills in leading group activities and providing personal care services.
- Good knowledge and skills in behavioural management techniques.
- Comfortable working with staff and clients from diverse background.
- Strong computer skills in Window environment.
- Second language(s) to serve the client group(s) considered a strong asset.
- Training in CPR and First Aid is an asset.

### Why You'll Want to Work With Us

At WoodGreen you will be part of an amazing team that does amazing things for our community.

We offer:

- ✓ Competitive salary/excellent benefits for full-time, contract (1 year+), and PSW employees
- ✓ Ongoing training and opportunities for career advancement within the organization
- ✓ Formal staff recognition and appreciation programs
- ✓ Access to group discount programs and purchases

### To Apply

Submit your resume and cover letter, **quoting the job title in the subject line**, as follows:

<b>WoodGreen employees ONLY to:</b>	hrjobs@woodgreen.org
<b>External applicants to:</b>	MOneill@woodgreen.org

***WoodGreen is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at [hrjobs@woodgreen.org](mailto:hrjobs@woodgreen.org) of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.***