



# IMMIGRANT SERVICES

**Friendly and Professional, Multiple, One-Stop Shopping Services for All Immigrants**

For programs and services at 1491 Danforth Avenue (Coxwell subway), please call 416-649-4100 ext. 2200; for 815 Danforth Avenue, Suite 300 (between Pape & Donlands subway), please call 416-645-6000 ext. 2100

## EMPLOYMENT AND HOST ACTIVITIES FOR FEBRUARY 2010

Monday	Tuesday	Wednesday	Thursday	Friday
<p><b>Registration for LINC.</b> Monday–Thursday, 9am–8.30pm, Friday, 9am-12:30pm, Saturday, 9:30 am–12pm, 1491 Danforth Avenue</p> <p><b>Host English Conversation Circles.</b> Mondays, 10am-12noon, 1491 Danforth Ave.</p> <p><b>Host English Conversation Circles.</b> Mondays, 6-8pm, Dawes Road Library, 416 Dawes Road (starting on January 18)</p>	<p><b>Job Search Coaching Assessment.</b> Tuesdays 9am-1:30pm (by appt. only) 815 Danforth Ave., Suite 300</p> <p><b>Host English Conversation Circles.</b> Tuesdays, 3-5pm, Riversale Library, 370 Broadview Ave.</p> <p><b>Host English Conversation Circles.</b> Tuesdays, 6-8pm, Pape &amp; Danforth Library, 701 Pape Ave.</p>	<p><b>Job Search Coaching Assessment.</b> Wednesdays 9am-3pm (by appt. only) 815 Danforth Ave., Suite 300</p> <p><b>Host New Volunteer Orientation.</b> Wednesdays, 2:30 pm – 4 pm, 815 Danforth Ave., Suite 300</p> <p><b>Host English Conversation Circles.</b> Wednesdays, 5-7pm, Deer Park Library, 40 St. Clair Ave. East</p> <p><b>Host ITP Exchange Seminar.</b> Wednesdays, 6 pm – 8 pm, 1491 Danforth Avenue</p>	<p><b>Host English Conversation Circles.</b> Thursdays, 6-8pm, Coxwell Library, 1675 Danforth Ave.</p> <p><b>Host New Volunteer Orientation.</b> Thursdays, 6 pm – 7:30 pm, 815 Danforth Ave., Suite 300</p>	
<p><b>1</b> Job Search Workshop for Newcomers 4:30-8:30pm, 815 Danforth Ave., Suite 300</p>	<p><b>2</b> Job Search Workshop for Newcomers 4:30-8:30pm, 815 Danforth Ave., Suite 300</p>	<p><b>3</b> 1. Career Bridging Program Orientation 10am-1pm, 1491 Danforth Ave. 2. Job Search Workshop for Newcomers 4:30-8:30pm, 815 Danforth Ave., Suite 300</p>	<p><b>4</b> Job Search Workshop for Newcomers 4:30-8:30pm, 815 Danforth Ave., Suite 300 Canadian Opera Tour1 11:00 am – 1:00 pm meeting at 815 Danforth Ave., Suite 300</p>	<p><b>5</b></p>
<p><b>8</b> Career Bridging Program Orientation 10am-1pm, 1491 Danforth Ave.</p>	<p><b>9</b> Job Search Workshop for Newcomers 9:30am-4:30pm, 1491 Danforth Ave.</p>	<p><b>10</b> Job Search Workshop for Newcomers 9:30am-4:30pm, 1491 Danforth Ave.</p>	<p><b>11</b> 1. Job Search Workshop for Newcomers 9:30am-4:30pm, 1491 Danforth Ave. 2. Re-Energizing Your 2010 Job Search 2 pm to 4 pm, 815 Danforth Ave., Suite 300</p>	<p><b>12</b> Women’s Sharing Circles 1:30 - 3:30 pm 815 Danforth Ave., Suite 300</p>
<p><b>15</b> Closed</p>	<p><b>16</b> Job Search Workshop for Newcomers 9:30am-4:30pm, 815 Danforth Ave., Suite 300</p>	<p><b>17</b> 1. Job Search Workshop for Newcomers 9:30am-4:30pm, 815 Danforth Ave., Suite 300 2. Career Bridging Program Orientation 10am-1pm, 1491 Danforth Ave. 3. Advance interview skills 2 pm - 4 pm, 815 Danforth Ave., Suite 300</p>	<p><b>18</b> 1. Job Search Workshop for Newcomers 9:30am-4:30pm, 815 Danforth Ave., Suite 300 2. Lunar New Year Celebration 1.30 pm - 3.30 pm 815 Danforth Ave., Suite 300</p>	<p><b>19</b></p>
<p><b>22</b> Job Search Workshop for Newcomers 4:30 pm-8:30pm, 1491 Danforth Ave.</p>	<p><b>23</b> Job Search Workshop for Newcomers 4:30 pm-8:30pm, 1491 Danforth Ave.</p>	<p><b>24</b> 1. Network Business Cards 10 am-12:00 pm, 815 Danforth Ave., Suite 300 2. Career Bridging Program Orientation 10 am-1pm, 1491 Danforth Ave. 3. Job Search Workshop for Newcomers 4:30 pm-8:30pm, 1491 Danforth Ave.</p>	<p><b>25</b> 1. Job Search Workshop for Newcomers 4:30 pm-8:30pm, 1491 Danforth Ave. 2. Completing your resume or application form for a "survival" job. 2 pm to 4 pm, 815 Danforth Ave., Suite 300 2. Host 1 Year Anniversary 5.00 - 8.00 pm, 815 Danforth Ave., Suite 300</p>	<p><b>26</b></p>

All Newcomers MUST present their IMMIGRATION documents

Web info - [www.woodgreen.org](http://www.woodgreen.org)

Email - [newcomerinfo@woodgreen.org](mailto:newcomerinfo@woodgreen.org)

Because of perfume allergies, please do not wear perfume or cologne when visiting the office



Citizenship and Immigration Canada

Citoyenneté et Immigration Canada



EMPLOYMENT ONTARIO





# IMMIGRANT SERVICES

## DESCRIPTIONS OF WORKSHOPS

**Job Search Workshop for Newcomers** – Facilitated by Huma Mehmood

**February 16, 17 and 18, 9:30am-4:30pm / February 1, 2, 3, 4, 4:30 p.m. - 8:30 p.m. – 815 Danforth Avenue, Suite 300**

**February 9, 10 and 11, 9:30am-4:30pm / February 22, 23, 24, 25, 4:30 p.m. - 8:30 p.m. – 1491 Danforth Avenue**

The workshop is offered through a series of daytime or evening sessions. Participants will learn essential skills of looking for employment, e.g., conducting labour market research, tapping into the hidden job market, building networks, developing marketable resumes and conducting successful interviews.

**Career Bridging Program for Internationally Trained Professionals Orientation**

**February 3, February 8, February 17, February 24, 10am-1pm – 1491 Danforth Avenue**

An information session for clients to learn more about the range of services offered to help Internationally Trained Professionals in the following fields: Accounting & Finance, Engineering, Health Care and Information Technology.

**Host English Conversation Circles** – Every Monday, 10am-12noon, 1491 Danforth Avenue / Every Monday, 6pm-8pm, Dawes Road Library, 416 Dawes Road (starting on January 18) / Every Tuesday, 3pm-5pm, Riverdale Library, 370 Broadview Avenue / Every Tuesday, 6pm-8pm, Pape and Danforth Library, 701 Pape Avenue / Every Wednesday, 5pm-7pm, Deer Park Library, 40 St. Clair Avenue East / Every Thursday, 6pm-8pm, Coxwell Library, 1675 Danforth Avenue

Registration is required via phone or e-mail. Teresa Tao – [ttao@woodgreen.org](mailto:ttao@woodgreen.org) or 416-416-645-6000 ext 2344.

**Internationally Trained Professionals Exchange Seminar** – Wednesday, February 3, 10, 17 and 24, 6 pm-9 pm, 1491 Danforth Avenue

Opportunities for Internationally Trained Professionals and Host volunteers to network, exchange ideas, and share best practices for job seekers.

**RE-ENERGIZING YOUR 2010 JOB SEARCH!** – Thursday, February 11, 2 pm-4 pm, 815 Danforth Avenue, Suite 300. Facilitated by Julie Wilson (Employment Consultant).

Do you need to re-energize your job search? Is a tough job market getting you down? Does your job search need renewing for action? This workshop will offer ideas and suggestions for moving your job search forward.

**COMPLETING YOUR RESUME OR APPLICATION FORM FOR A “SURVIVAL” JOB** - Thursday, February 25, 2 pm-4 pm, 815 Danforth Avenue, Suite 300. Facilitated by Julie Wilson (Employment Consultant).

Are you looking for a “Survival” job and need to prepare a results oriented resume or you may want to know how to complete an application form?. When looking for a “survival” or “labour job”, learn how to market your transferable skills to find work.

**Advanced Interview Skills** – Wednesday, February 17, 2pm-4pm, 815 Danforth Avenue, Suite 300.

Facilitated by Al VanderWilp (Employment Consultant).

Come to our advanced interview skills workshop to learn the key to preparing and answering interview questions well. Practice answering 3 tough interview questions and leave the workshop with a renewed sense that you’ll ace your next interview!

**Canadian Opera (watching a performance)** – Thursday, February 4, 11am-1pm. Meeting at WoodGreen 815 Danforth office, 3rd floor at 11am. Free of charge. Registration is required via phone or e-mail. Teresa Tao [ttao@woodgreen.org](mailto:ttao@woodgreen.org) or 416-416-645-6000 ext 2344