



WoodGreen Community Services Job Posting

WoodGreen Community Services is one of the largest social service agencies in Toronto. A founding United Way of Toronto member agency, WoodGreen has grown to span 36 locations and serves 37,000 people each year. WoodGreen helps people find safe, affordable housing, seniors live independently, internationally-trained professionals enter the job market, parents access childcare, children and youth access after-school programs, newcomers settle in to Canadian life, homeless and marginalized people get off the streets and youth find meaningful employment and training. Visit www.woodgreen.org for more information.

Internal Candidates only may apply:	February 16 – 20, 2017
Job Posting Application Deadline	March 1, 2017 at 5:00 pm
Job Title:	Rites of Passage Facilitator – Alumni Support
Program & Unit:	Rites of Passage, Workforce Development
Work Week:	14 hours/week (evenings & weekends required)
Salary Grid Level:	G8 - \$26.27/hour
Employment Category:	Bargaining Unit – Contract – until March 31, 2018

Program Overview

WoodGreen Community Services, in collaboration with eight community based organizations (Second Base Youth Shelter, Falstaff Community Services, Zero Gun Violence, African Canadian Heritage Association, Yensomu Youth and Community Development, Harriet Tubman Community Organization, and Warden Woods community Center, will be expanding the Rites of Passage process to three additional communities across the City of Toronto. We are in search of two unique Program Facilitators to assist us in this initiative.

Rites of Passage is a culturally based process which, in this instant, assists young people, of Afrikan descent make the transition from adolescence to responsible adulthood. Target Population: 14-18yr old males and females, in school; out of school, out of work, and those in conflict with the Criminal Justice system.

Position Summary

This position reports to the Manager and is responsible for working collaboratively with the local community partners in identifying, developing, implementing and evaluating opportunities which enhance the abilities of local young people to participate in the building of their community as productive members. As the ROP Facilitator, this position requires the ability to build and maintain mutually beneficial relationships and engagements with parents/guardians and schools, and anywhere the participants gathers.

Main Responsibilities:

- Facilitate the outreach and engagement of our Alumni participants with a strong focus on convening and supporting them to execute their life plans.
- Facilitate all programming components of the Rites of Passage Process.
- Work with the Rites of Passage staff team, members of the local community, to build local capacity so that the process continues long after the funding.
- Make accessible the rediscovery of cultural opportunities which engages participants in a positive way.
- Facilitate the creation of a variety of opportunities, through networking and referrals, which result in valuable life lessons around the need to engage, support and provide service to one's community.
- Case management of the development and progress of all Rites of Passage candidates to facilitate their connections to relevant resources and opportunities.

Required Education and Registration:

- Undergraduate Degree in Social Work or College Diploma, Youth Services Worker, with 4yrs experience working with young people.

Preferred Qualifications:

- A sound understanding of Afrikan history, youth maturation processes, and a lived understanding of issues confronting young people today are pre-requisite for this role.
- A minimum of 4 years' experience working with young people in community development activities.
- Highly developed facilitation skills
- Experience working with the Rites of Passage models and or maturation models are strong assets.
- Demonstrated outreach, marketing, organizational and planning skills
- Effective communication (written and oral) and presentation skills
- Experience in client support and referral process
- Strong computer skills with knowledge of Windows 7, MS Office, and Internet
- Demonstrated ability to work and cooperate in a team
- Strong interpersonal skills
- Strong group presentation and facilitation skills
- Demonstrated ability to plan, implement and evaluate workshops
- Proven ability to work with clients of various backgrounds and needs
- Strong time management skills
- Demonstrated group leadership and program development skills.

To Apply:

Please submit your resume and cover letter, **quoting the position title in the subject line** as follows:

WoodGreen employees ONLY – apply to hrjobs@woodgreen.org. Please note that external applications sent to this e-mail will not be forwarded and will be deleted.

All other applicants – apply to employmentservices@woodgreen.org, Attn: Paul Osbourne; Manager, Rites of Passage

We are an equal opportunity employer. We welcome applications from diverse individuals who self-identify on the basis of any of the protected grounds under the *Human Rights Code*. We are committed to integration and maintaining the independence of individuals and removing barriers to accessibility in the workplace. We are committed to full compliance with the *Human Rights Code*, the *Accessibility For Ontarians With Disabilities Act*, the *Pay Equity Act*, the *Occupational Health and Safety Act*, and all other applicable legislation.

WoodGreen is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to an employment opportunity, please advise our HR representative at hrjobs@woodgreen.org of the accommodation measures if required which would enable you to be interviewed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.