



WoodGreen Community Services
Job Posting
PERSONAL SUPPORT WORKER
1070 Queen St. East, Jack Layton

Our Vision:

A Toronto where everyone has the opportunity to thrive

Employment Type:	PSW – Bargaining Unit (4 month contract)
Work Hours:	Thursday to Saturday 22:00-08:00 (9 hours paid, 1 hour paid meal break)
Salary:	B8 – PSW - \$17.37/hour
Application Deadline:	September 18, 2017 by 5:00 pm

Who We Are

A United Way Anchor Agency, WoodGreen combines significant scale and a proven track record with an entrepreneurial mindset, continuously seeking and developing innovative solutions to critical social needs.

Now in our 80th year, we are one of the largest social service agencies in Toronto, serving 37,000 people each year. We're a group of diverse individuals who value respect, excellence, compassion, integrity, and team work.

Visit www.woodgreen.org to learn more about who we are and what we do.

Program Overview – Assisted Living Services, Community Care

The Community Care for Seniors provides a holistic approach to care at home for seniors and caregivers who are vulnerable, at risk and/or marginalized. The unit provides a wide range of programs such as Assisted Living Services, Social Work, Meals-on-Wheels, Adult Day programs, transportation, which enable seniors to be as independent as possible in their homes. The unit also provides a variety of socio-recreational/wellness programs which enhance the quality of life and promote the health of the older adult.

The Assisted Living Services schedules staff on a 24 hour/7 days per week basis to provide personal support/ homemaking services and other instrumental activities of daily living for frail seniors.

These PSW position reports to the Supervisor responsible for the site and will also work collaboratively with other PSWs working at the site.

What You Will Do

- Provide service to clients as per service plan, client choice and functional ability to promote client independence.
- Perform household management activities to maintain cluster home environment.
- Participate in team meetings and attend in-services as required.
- May be required to travel within 5 km radius to provide client service. Method of travel as follows:
November – March 0700 – 1900 by TTC (unless program needs dictate travel by taxi)
November – March 1900 – 0700 by taxi
March – November 0700 – 2100 by TTC (unless program needs dictate travel by taxi)

March – November 2100 – 0700 by taxi

- Comply with program policies and identify, respond to and report risk/hazardous situations.
- Assess, intervene and report incidents and changes in client status to appropriate staff.
- Document in client file and use program forms appropriately where applicable.
- Understand/operate the emergency response system and respond professionally to all client/program emergencies.
- Communicate to all team members when and where applicable.

What You Bring to the Team

- PSW certificate (mandatory) and other relevant training.
- Minimum one (1) year experience providing personal care to frail seniors.

What Will Set You Apart

- Strong verbal and written English language skills
- Problem identification and intervention skills to handle work-place/client situations and report as required.
- Work independently within prescribed role.
- Work effectively with a team and handle conflict.
- Demonstrated flexibility, good judgment and cultural sensitivity when working with clients.
- Knowledge of gerontological issues, health care and social service systems.
- Ability to work effectively in a multi-disciplinary team approach.
- Has the physical strength and ability to do frequent light to moderate lifting, walking, bending, stretching and pulling.
- Able to work in a second-hand smoke / pet environment.
- Demonstrates a commitment to furthering the aims of WoodGreen's Supportive Housing Programs.
- Able to work occasional statutory holidays.
- First Aid and CPR certification is an asset.
- Capable of fulfilling the physical and psychological requirements of the job as outlined by the attached Position Demands Analysis.

Due to WoodGreen's multi-site locations we reserve the right to relocate the incumbent to another site, in the same position performing the same duties, as may be dictated by program needs. Reasonable notice of such site relocation will be given.

Due to the nature of this program, it is deemed an essential service and the Personal Support Worker is expected to report to work during emergency situation, e.g. TTC strike.

Why You'll Want to Work With Us

At WoodGreen you will be part of an amazing team that does amazing things for our community.

We offer:

- ✓ Competitive salary and excellent benefits packages for PSW, contract and full-time employees
- ✓ Ongoing training and opportunities for career advancement within the organization
- ✓ Formal staff recognition and appreciation programs
- ✓ Access to group discount programs and purchases

To Apply

Submit your resume and cover letter, **quoting the position title in the subject line**, as follows:

WoodGreen employees ONLY to: hrjobs@woodgreen.org

External applicants to: pswjobs@woodgreen.org Attn: Hiring Manager

WoodGreen is an equal opportunity employer. We are committed to providing an inclusive and barrier-free selection process and work environment. If contacted in relation to an employment opportunity, please advise our HR representative at hrjobs@woodgreen.org of the accommodation measures required. Information received relating to accommodation will be addressed confidentially.

