



WoodGreen Community Services Job Posting

WoodGreen Community Services is one of the largest social service agencies in Toronto. A founding United Way of Toronto member agency, WoodGreen has grown to span 36 locations and serves 37,000 people each year. WoodGreen helps people find safe, affordable housing, seniors live independently, internationally-trained professionals enter the job market, parents access childcare, children and youth access after-school programs, newcomers settle in to Canadian life, homeless and marginalized people get off the streets and youth find meaningful employment and training. Visit www.woodgreen.org for more information.

Internal Candidates only may apply:	April 6 – April 10, 2017
Job Posting Application Deadline	April 13, 2017 @ 5:00 Pm
Job Title:	Adult Protective Support Worker
Program & Unit:	Mental Health, Addictions & Developmental Services; Community Care
Work Week:	35 hours/week
Salary Grid Level:	G7 - \$47,517/year
Employment Category:	Full-Time Bargaining Unit

Program Overview

Funded by the Ministry of Community and Social Services, Developmental Services includes a full range of services to adults who are socially isolated and live with developmental disabilities. These services include case management support, linking to daily living supports and community support services. The philosophy of this work is in keeping with WoodGreen's commitment to community development, anti-discrimination, and promoting wellness and self-sufficiency.

Position Summary

This position is responsible to the Manager of Developmental Services. The overall goal of the Adult Protective Services Worker is to use a self-empowerment and user directed case management/service coordination model in working with individuals with a range of development issues, including dual diagnosis. The APSW program also includes providing intensive support to individuals identified as high needs who are in the Supported Individualized Living (SIL) program. The position requires some flexibility in hours and an ability to think creatively in working with hard-to-serve clients who have multiple and complex needs. The Adult Protective Service Worker is expected to coordinate and provide support services in accordance with WoodGreen and the Ministry of Community and Social Services.

Main Responsibilities:

- Provide comprehensive case management on a person directed basis for 15 APSW and 2 SIL clients.
- Assess individual needs, assist in setting goals and creating individual support plans. (ISP)
- Provide flexible support to APSW clients in accomplishing the ISP.
- Provide weekly intensive support for SIL clients in accomplishing the ISP.
- Advocate on an individual basis or with organized groups regarding issues related to the needs of APSW/SIL clients.
- Participate in the planning and implementation of program social activities.
- Maintain individual case files according to Agency and MCSS policies and standards.
- Complete statistical reports as required by funder and agency.
- Participate with the Manager in case management review, program evaluation and annual operational and staff development planning.
- Participate in training and staff development as required.
- Participate in and support the work of the APSW Network (Toronto APSAO chapter)
- Network with other relevant agencies, community groups and/or coalitions regarding issues and needs of consumers.
- Participate in case consultations as requested/required.

- Respond effectively and professionally to clients, situations and emergencies.
- Provide crisis intervention as required.
- Maintain compliance with MCSS directives and QAM requirements.

Required Education and Registration:

- BSW or Bachelor's degree with a related major.
- Training in counseling therapies would be an asset.

Preferred Qualifications:

- Minimum 2 years recent experience working in developmental services or dual diagnosis services.
- Experience working with high-risk, marginalized, and vulnerable populations, including those with developmental disabilities.
- Strong advocacy and case management skills.
- Strong organizational and teamwork skills.
- Active listening skills.
- Experience working from community development and client directed approaches.
- Ability to work with individuals in developing life plans (i.e. bio-psycho-socio-spiritual).
- Ability to use professional judgment, sound analytical and decision-making skills.
- Creative conflict resolution/mediation and crisis intervention skills.
- Innovative and resourceful.
- Experience working with diverse communities.
- Experience working with concurrent disorders.
- Knowledge of resources in Toronto both generic and specialized.
- Valid First Aid and CPR Certificate.
- Community mental health experience, a definite asset.
- Specialized training in trauma response, suicide risk assessment/management or bereavement counseling a definite asset.
- Verbal and written fluency in French is an asset.

Due to funder requirements, candidates must have a completed a recent vulnerable person's check.

To Apply:

Please submit your resume and cover letter, **quoting the position title in the subject line** as follows:

WoodGreen employees ONLY – apply to hrjobs@woodgreen.org. Please note that external applications sent to this e-mail will not be forwarded and will be deleted.

All other applicants – apply to mawelsh@woodgreen.org Att: Mary Anne Welsh

We are an equal opportunity employer. We welcome applications from diverse individuals who self-identify on the basis of any of the protected grounds under the *Human Rights Code*. We are committed to integration and maintaining the independence of individuals and removing barriers to accessibility in the workplace. We are committed to full compliance with the *Human Rights Code*, the *Accessibility For Ontarians With Disabilities Act*, the *Pay Equity Act*, the *Occupational Health and Safety Act*, and all other applicable legislation.

WoodGreen is also committed to developing inclusive, barrier-free selection processes and work environments. If contacted in relation to an employment opportunity, please advise our HR representative at hrjobs@woodgreen.org of the accommodation measures if required which would enable you to be interviewed in a fair and equitable manner. Information received relating to accommodation measures will be addressed confidentially.